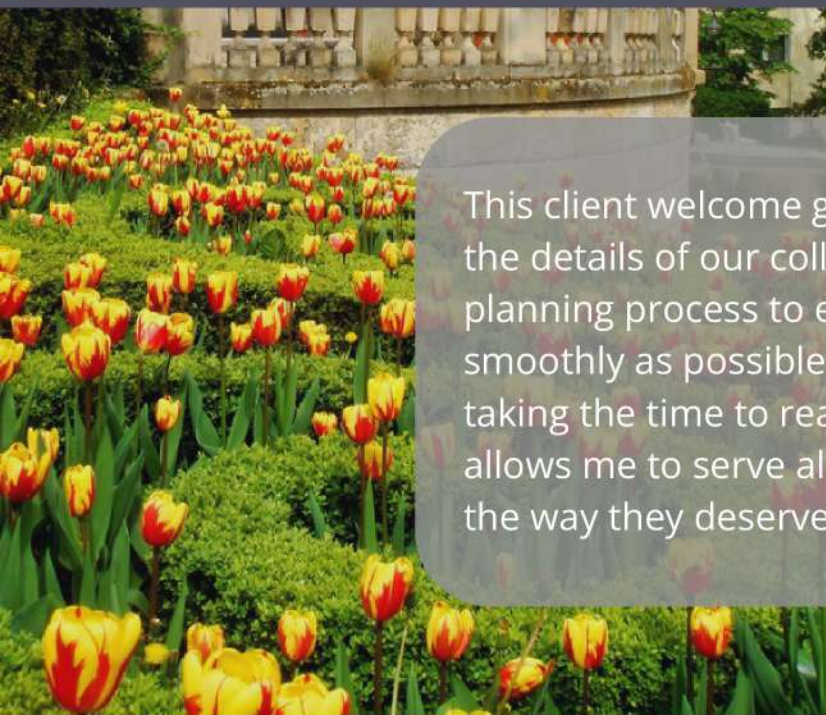


Client Welcome Guide

Let's Plan


the Trip of

Your Dreams



This client welcome guide will review all the details of our collaborative travel planning process to ensure it runs as smoothly as possible! I appreciate you taking the time to read this guide, as it allows me to serve all of my clients in the way they deserve!





Delighted to meet you, fellow voyager!

Here at Evolution of Travel, I don't merely plan trips; I curate life-enhancing, palate-pleasing, culture-rich travel experiences dipped in luxury and precision planning. Weaving together your dreams and my expertise, I ensure a seamless journey sprinkled with awe. To ensure a cocoon of comfort, grandeur, and above all, authenticity for your ideal journey, my planning service fee is adapted to your ideal experience.

Travel is an investment—of time, money, and emotion. I pledge to shield your resources as passionately as I would my own. Remember, I'm not a faceless booking engine—I am a skilled artist who creates brush strokes of unparalleled experiences onto the canvas of your journey. So, brace yourself for a thrilling journey of discovery.

Evolution of Travel takes pride in handpicking the crème de la crème accommodations, armed with insider knowledge, and seasoned with the peace of your minds. I don't play the price-matching game—I aim to offer you an experience that pushes the boundaries of ordinary travel.

Feel free to explore this guide and get a sense of my ethos and service palette. I'm excited to work alongside you, crafting not just travel, but memories that will last you a lifetime. Because when you entrust me with your business, it's personal to me. Your adventure is a canvas, and I'm privileged to be your appointed artist.

Please note that I only book 4 and 5-star accommodations to ensure a quality stay and experience for my clients. In addition, I require a minimum budget for itineraries based on the level of services that are right for you. For fully custom itineraries, I require a minimum working budget of \$1,500 per day (based on 2 people traveling). This budget does not take into account incidental spending in destination, airfare, or additional fees incurred while traveling.

To allow me to properly service each booking, I do not book economy airfare. I do offer booking of business class airfare, and I am happy to recommend routes and dates based off of your inquiry. I recommend clients review airfare pricing before solidifying their itinerary dates.

This minimum is in place to maintain the high quality my clients expect and falls in line with the current average trip cost for the destinations I plan for most often. This also allows me to work with fewer clients to ensure I can give as much attention to each client as you deserve.

All inquiries, regardless of budget, are vetted to ensure a good fit, and clients with less than the minimum budget are taken on a case-by-case basis. Budgets are discussed during your intake call to ensure your needs and wants align with the amount you wish to spend. I'm happy to suggest alternatives if I don't feel confident I can deliver within your budget.



PROCESS

Connect & Learn

You talk, I listen to understand your preferences and vision for your journey, allowing us to confirm that my services are the right fit for you.

Curate & Share

I've taken care of every detail, curb-to-curb of your journey, by partnering with industry leaders and global travel brands to ensure best-in-class service and rates—giving you access to unique accommodations, private transportation and first-class, exclusive experiences.

We collaborate until every detail is exactly right.

Monitor & Follow

I manage and monitor all details of your trip to ensure stress-free travel—my superpower is anticipating where logistical challenges might occur and plan with those hurdles in mind. Your time is precious, and I'll be keeping an eye on the details so you can fully enjoy every unique moment.

Welcome Back & Feedback

Once you return from your travel, I want to hear everything about your journey to ensure your next adventure is even more memorable.

Planning & Service Fee Pricing Options

01

Quick Getaway - Domestic: \$250

Initial Consultation Call
 Booking accommodations (with any applicable amenities)
 Up to 1 proposal revision allowed
 Arranging car rental or airport transfers
 Electronic Travel Documents

02

Quick Getaway - International: \$500

Initial Consultation Call
 Booking accommodations (with any applicable amenities) for one couple or family of 4 staying together
 Up to 2 proposal revisions allowed
 Arranging car rental or airport transfers
 Concierge Services - 2 hours
 Electronic Travel Documents

03

Concierge Planning Service Fee: \$750

Booking accommodations (with any applicable amenities) for one couple or family of 4 staying together
 Up to 2 rounds of complimentary revisions based on initial feedback
 Securing, confirming, and managing booking for all agreed-upon trip components (hotels, transit, tours, etc.)
 Breakdown of all entry requirements for each destination
 Restaurant recommendations
 VIP perks, amenities, and exclusive access (where available)
 One optional pre-departure call
 In-destination travel support via WhatsApp

04

Exclusive Planning Service Fee: \$1,200

Booking accommodations (with any applicable amenities) for one couple or family of 4 staying together
 Up to 2 rounds of complimentary revisions based on initial feedback
 Securing, confirming, and managing booking for all agreed-upon trip components (hotels, transit, tours, etc.)
 Breakdown of all entry requirements for each destination
 Restaurant recommendations
 VIP perks, amenities, and exclusive access (where available)
 One optional pre-departure call
 In-destination travel support via WhatsApp
 Access to a personalized trip app for flight updates, travel plans in the palm of your hand, and a way to text me while you're on travel
 Electronic travel documents

À la carte add-ons

- Business Class Airline ticketing, booking and monitoring for 2 (or family of 4 traveling together): \$100 per person
- VIP Meet & Greet at Tarmac: Rate varies on location
- Additional Revisions beyond allotment in package: \$75 per hour
- Rush Fee for trip requests under 60 days: \$600 additional
- Digital Itinerary App Access: \$50
- Additional Couple or Family for existing plan: \$200
- Scope Change Fee: \$200
- Cancellation Fee: \$400

HOW BEST TO REACH PAM:

To ensure I provide the best service to each client, I like to work off of scheduled phone calls. Match your availability with mine using this calendar tool.



RESPONSE TIME:

I will always respond to you by the end of the next business day, if not before.

OFFICE HOURS:

Monday - Friday 10am-3pm EST
 Saturday by appointment
 Closed all holidays

EMERGENCY PHONE NUMBER:

Prior to travel, an emergency phone number will be provided, both in-country and at home.

Your Luxury Experience Expert



I believe travel changes a person --
their beliefs and World view.

I believe travel engenders gratitude.

I believe travel is individual and personal --
so is the definition of luxury.

M E E T P A M



Frequently Asked Questions

Travel Advisor vs. Travel Agent — Is there a difference?

The difference between a travel advisor vs. travel agent is being of service vs. providing a task. According to the Merriam-Webster Dictionary, the term Travel Agent was first used in 1885, and is defined as: a person engaged in selling and arranging transportation, accommodations, tours, or trips for travelers. In other words, an order taker/fulfiller. Communication between an agent and client was based on individual transactions and largely reactionary. An agent was more like an extension of the travel supplier, e.g. airline or hotel, and not a valuable counselor to the client. The relationship I have with my clients, as a Travel Advisor, is much different. I work for you. I advocate exclusively for you. I do not represent nor am I an extension of a particular hotel, cruise line, etc. My role as an advisor is to get to know your likes and dislikes, your needs, your dreams of travel—this builds a full picture upon which I can be proactive in my suggestions, anticipate concerns, and continue that work for the next generation as well. My goal is to create a long-term relationship for you and your family.

What do Travel Advisors do that is any different than the deals on the internet?

A Travel Advisor is not a tool. The Internet is. As your Travel Advisor, I use the tool to assist in creating a robust proposal for your future travel, and then I use my extensive personal relationships with hoteliers and other suppliers around the world to deliver a VIP experience to you. I will pick up the phone or send a text message or write an email to you during a pandemic, hurricane or other time of need. Artificial intelligence has not yet learned to replicate these human behaviors. The internet is useful for me to: communicate speedily and accurately with clients and suppliers all over the world, research options through proprietary web sites not available to consumers, and share consumer-directed sites that will benefit your own research, if you choose to.

Do you specialize in any particular destination or type of travel?

I do have my favorite destinations, like Australia and New Zealand, but I am a client specialist, not a destination or transportation specialist. My role as your Travel Advisor is to understand the nuances of your preferences. I have been fortunate to have traveled extensively, via land, sea, and independent touring. At my disposal are the vast resources of the Virtuoso supplier network as well as the accumulated knowledge of my Largay Travel colleagues, and my superpower is planning/logistics. I am a [Certified Luxury Specialist](#).

YOUR NEXT STEP

I'd love to help you make your dream trip, weekend getaway, and anything in-between travel a reality. Set-up a time for us to chat by clicking the button below.

[**LET'S CHAT!**](#)